



CATERER'S AGREEMENT

This agreement is between Temple Isaiah the Caterer and Lessee

Name of Caterer: _____

EVENT: _____ DATE OF EVENT: _____

The following conditions must be met:

1. No later than 90 days prior to the event date, the Lessee must return the following documents:
 - a) A certificate of Commercial General Liability Insurance coverage in the amount of \$1,000,000 combined single limit, Bodily Injury and Property Damage must be filed with Temple Isaiah. Temple Isaiah must be added as an additional insured. Proof must be shown of Worker's Compensation and Employers Liability insurance in the amount of \$1,000,000 or more.
 - b.) If alcohol is being served, Liquor Law Liability coverage in the amount of \$1,000,000 must be included.
 - c.) The Caterer's Agreement form
 - d.) A copy of Caterer's Certificate of Insurance
 - e.) A copy of Health Insurance Certificate
 - f.) A copy of Liquor License
2. **Food service must be Kosher style. Under no circumstance shall pork or shellfish be brought into Temple Isaiah. Under no circumstance shall dairy and meat be mixed within the same course.**
3. The kitchen may be made kosher by a kosher caterer at the expense of the Lessee. Temple Isaiah must be notified no later than 90 days in advance of the event.
4. Food Allergy Concerns:
 - While we cannot certify that we are allergen free for any type of food allergies we will try to accommodate where possible.
 - We are nut "sensitive". This means we will not serve nuts nor foods with nuts as an ingredient on the label. We will serve foods where the label says made in a facility that may process nuts.
 - Be sure the ice scoops are in the large white bowl on top of the ice maker. The Howard County Health Department requires that the ice scoops NEVER be left lying on a counter, table or the ice machine.
 - If you use the coffee maker or the urns for coffee and hot water make sure they are drained and washed. Leave them to dry on the shelf next to the big sinks.

5. Please note fondues, chocolate fountains, etc. can only be served in areas where there is no carpeting.
6. To preserve the sanctity of the religious ceremony conducted in the sanctuary, caterers must refrain from all food preparation and set-up during such service.
7. All rooms must be left in a clean condition. Charges may be assessed to replace damaged or broken equipment or furniture.
8. If the kitchen is used, the caterer must clean up. The caterer must supply all paper, cleaning supplies and consumables. All garbage must be placed in the appropriate garbage bags or recycling bins and taken to the appropriate dumpster. Kitchen floors must be swept and mopped before leaving. No food may be left on Temple Isaiah property after the event.
9. No kitchen utensils, pots, pans, cooking utensils, silver, cutlery, china or glassware belonging to Temple Isaiah may be used. Caterer must supply everything that is necessary for the preparation and serving of food.
10. Any food or drink on Temple Isaiah shelves, refrigerator or freezer are for Temple Isaiah use only. Please refrain from using any of those items.
11. Any wine or grape juice brought into the Temple must be WHITE ONLY.
12. The refrigerator/freezer may be used for storing food no more than 24 hours in advance of an Event with the approval of the Administrator. No food shall be left in the kitchen or refrigerator/freezer at the end of an event. **PLEASE NOTE: THERE IS VERY LIMITED REFRIGERATOR/FREEZER SPACE.**
13. All State of Maryland and Howard County laws must be strictly followed.
14. No smoking is allowed anywhere on the Temple Isaiah property. This policy applies to all employees, visitors and guests.
15. It is understood by the caterer that no later than 90 days from execution of this agreement the Lessee shall contact the Temple Isaiah facility manager to confirm arrangements pertaining to the kitchen and facilities use.

Date: _____ Caterer's Signature: _____

Lessee: _____